



## COMMERCIAL LEASE APPLICATION

(417) 782-0800  
2401 E 32nd Street, Suite 1  
Joplin, MO 64804

LEASE GUARANTEE INFORMATION									
First Name:			Middle:		Last:		S.S.#		
D.O.B: / /			Marital Status:				D.L.#		
Phone:		Text: Y / N		Phone:			Email:		
Current Address:					City/State/Zip				
PROPOSED OCCUPANT / TENANT									
Owner/Principal Name:			Title:		Ownership %:		S.S.#		
D.L. #			State:		Issued date:		Expiration date:		
2 <sup>nd</sup> Owner/Principal Name:			Title:		Ownership %:		S.S. #		
D.L. #			State:		Issued date:		Expiration date:		
RENTAL HISTORY									
Present address:			Landlord Name:		Rent amount:		Landlord Phone number:		
Previous address:			Landlord Name:		Rent amount:		Landlord Phone number:		
BUSINESS INFORMATION									
Business Name:					Phone number:		Federal Tax ID #		
Business Type:		Type of Entity: (Please circle) <div> <input type="checkbox"/> LLC           <input type="checkbox"/> Corporation           <input type="checkbox"/> Partnership           <input type="checkbox"/> Other         </div>					If other explain:		
Principal Office Address:					State of Incorporation:		Year established:		
CURRENT ASSETS / LIABILITIES									
Bank & Saving Account Balance:		Accounts Receivable:		Total Assets: (Real estate, vehicles, etc.)			Other:		
Accounts Payable:		Installment Accounts:		Unpaid Taxes:			Other:		
REFERENCE INFORMATION									
Bank Name:					Phone:				
Account Number:			Address:						
Bank Name:					Phone:				
Account Number:			Address:						
1 <sup>st</sup> Credit Reference:			Email address:				Phone:		
Address:					City / State / Zip				
2 <sup>nd</sup> Credit Reference:			Email address:				Phone:		
Address:					City / State / Zip				
3 <sup>rd</sup> Credit Reference:			Email address:				Phone:		
Address:					City / State / Zip				

## APPLICANT QUESTIONNAIRE/AUTHORIZATION

Has applicant ever been in litigation for unpaid obligations? Y / N	Has applicant ever been locked out by the sheriff? Y / N
Has applicant ever been bankrupt? Y / N	Has applicant ever been brought to court by another landlord? Y / N
Has applicant ever been guilty of a felony? Y / N	Has applicant ever moved owing rent or utilities? Y / N
Has applicant ever broken a lease? Y / N	Is the total move in amount available now? Y / N

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing below, Applicant grants Owner/Agent the right to obtain verbal or written: PAST RENTAL AND CRIMINAL HISTORY and investigate the accuracy of the information contained in the application. Applicant further authorizes all banks, employers, creditors, credit card companies, references, and any and all other persons to provide to Owner/Agent any and all information concerning their credit. Applicant agrees to pay a non-refundable credit investigation fee of \$30 per Guarantee & Owner.

X \_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

X \_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## RENTAL/LEASING POLICY

Applications will be approved if PRO 100, Inc. REALTORS criteria (outlined below) are satisfied. All lease applications will be processed in order of receipt.

An application is considered complete when:

- A) All questions are answered & signed by each applicant
- B) Copy of Valid photo ID
- C) Lease Criteria (below)
- D) Signed by applicant

## LEASE CRITERIA

1. Obtain/Retain all required City, County, State and Federal business licenses. Provide PRO 100 Inc., REALTORS copies of licenses.
2. Satisfactory rental and/or mortgage history, with no prior landlord litigation.
3. Satisfactory credit history verified via credit report obtained through Equifax Credit Systems at a charge of \$30 per applicant.
  - A) No current delinquency on a revolving or installment account. (Applicant may be approved if proof of satisfied delinquency is obtained.)
  - B) No Delinquency on an installment account within the past 2 years.
  - C) No unpaid collection items from utility providers.
4. Any false, deceptive or absent information relevant to rental or credit history will result in the rejection of this application and forfeiture of deposit.